

Federal Government of Somalia

Terms of Reference

Liaison Officer for DRIVE Project Ministry of Finance

Type of appointment:	Consultant
Duration:	12 months
Duty station:	Ministry of Finance - Mogadishu, Somalia, with some travel to the FMS and neighboring countries, upon request.

1. Background

The De-Risking, Inclusion and Value Enhancement of pastoral economies in the Horn of Africa Project (DRIVE) is a \$327.5 million project to cushion pastoralists in Djibouti, Ethiopia, Kenya, and Somalia from the impacts of drought and better connect them to markets. DRIVE will strengthen support for pastoralists in the Horn of Africa (HOA) so that they have access to rapid cash when there is a drought, either through their savings or insurance payouts, allowing them to keep their core breeding stock alive. It will also incentivize pastoralists to save more in cash, rather than increasing the size of herds to protect themselves against future shocks. The project will support direct linkages of pastoralists to livestock processors through market contracts, so that they are able to sell livestock on a regular basis, and will strengthen quality standards and livestock trade facilitation so that countries can move from the existing live animal value chain to a livestock product value chain. This project uses the existing country systems of the SCALE-UP PIU. Somalia will be supported by an IDA grant of US\$ 70 million.

a) Project Development Objective

The project development objectives are to enhance pastoralists' access to financial services for drought risk mitigation, include them in the value chains, and facilitate the livestock trade in the Horn of Africa.

b) Project Components

There are 2 components to the project

Component 1: Package of financial services for climate resilience

This Component will support the provision of an integrated package of financial services to build the climate resilience of pastoralists. Currently, due to the vulnerability of pastoralists to shocks and limited financial awareness, the number of pastoralists engaging with formal financial services is low and insufficient for vulnerable households to cope with major drought shocks without external support. DRIVE will support the delivery of a sustainable package of (i) savings for resilience, (ii) index-insurance, (iii) digital accounts and (iv) financial education and awareness creation. The Component will be implemented regionally by ZEP-RE, the regional reinsurance entity of COMESA, owned by member countries. ZEP-RE will partner with the local private and financial sector to design and deliver the financial products. Savings will enable pastoralists to smooth their income and manage costs of moderate droughts, backed by insurance to provide timely payouts when severe droughts occur, and digital accounts to ensure quick and effective transactions. Over time, more resilient pastoralists will be better placed to access credit to expand their productive capacity. DRIVE intends to develop the financial markets and systems for savings and risk finance, with a future phase to leverage and increase access to credit. Each pastoralist joining the program will have access to a savings account, an index-insurance policy, and a digital payments account to pay premiums and receive payouts.

The target beneficiaries will be pastoralist groups that are constituted around economic activities and have the potential to engage in commercial activities. At least 250,000 households per year will benefit by the end of the five-year program in Ethiopia, Kenya, and Somalia, representing at a minimum 1.6 million pastoralists and their dependents, with 250,000 digital accounts in use. Of the pastoralist groups benefiting, at least 1,500 Village Savings and Loan Associations will be supported and connected to markets. DRIVE will complement existing social protection programs and strengthen their graduation strategies. It will facilitate the transition of more productive pastoralists from the fully funded social protection programs to a program where they are better linked to value chains (Component 2) and are thus able to contribute to savings and an insurance premium.

Component 2: Livestock Value Chains and Trade Facilitation

This Component intends to better include pastoralists in the livestock value chains and facilitate trade. The pastoralist groups that benefit from Component 1 would be linked to investment opportunities under Component 2. The Component will support private investment in the livestock value chains so that pastoral producers can be linked to reliable markets and extract greater value addition from their livestock-rearing activities.

Three types of intervention are contemplated.

- i. *Upgrading quality infrastructure.* The project will support capacity building and equipment to ensure compliance of livestock and livestock products with export standards. Quality infrastructure refers to testing facilities, traceability systems, certification services, inspection services and quarantine systems. It is critical to enable formal trade and enhance the quality of livestock and livestock products, to export higher value processed products (meat). Quality infrastructure will be the main focus of the project in Somalia and to a lesser extent in Ethiopia. Their quality standard agencies will benefit from in depth-capacity building from international firms and the project will facilitate peer-to-peer learning between all those agencies.
- ii. *Trade facilitation and trade logistics.* A significant portion of the live animal trade is unrecorded, which points to issues of costs, customs, or lack of efficient infrastructure to enable formal trade. The project will strengthen quarantine facilities and their efficient linkages to ports with digitization of export and sanitary certificates; it will also improve the logistics for the transit of live animals. The logistics processes to handle live animals and livestock products will be improved. In addition, data infrastructure to better capture livestock trade and prices will be supported. The project will also support trade facilitation measures such as capacity building to eliminate non-tariff trade barriers, and regional coordination of policy and procedural reforms at the targeted border crossings. In addition, the project could support capacity building on trade negotiations for cross-border livestock trade.
- iii. *Facility to de-risk private investment in the livestock value chains and support local productive capacities.* The project will provide financial support to de-risk private investments into the livestock value chains, focusing on a few demonstration investments to show that sustainable business models can emerge to benefit pastoralists. Investments will have to be private sector initiated, commercially viable, and benefit pastoral producers. The financial support will have two windows, one window for significant investments with substantial demonstration effects (i.e., that can be replicated and scaled-up) and a second window that will focus on women and youth business enterprises in pastoral areas.

C. Implementation

Component 1 – regional implementer

Component 1 will be implemented by ZEP-RE (PTA Reinsurance Company). ZEP-RE is a specialized institution of the Common Market for Eastern and Southern Africa (COMESA) and an African multilateral insurance institution with a development mandate. Countries had the opportunity to assess options and noted that ZEP-RE would be well positioned to fulfill project management responsibilities. ZEP-RE will undertake financial management, procurement and environmental and social (E&S) risk management on behalf of the countries; and will provide a platform of shared services and risk infrastructure necessary for each country to scale up financial services access including insurance coverage. ZEP-RE will have staff in each country to liaise with authorities and provide regular reporting. ZEP-RE will sign subsidiary agreements with each country outlining their responsibilities, flow of funds, reporting and technical assistance to countries, as well as the process for countries to oversee ZEP-RE's activities. ZEP-RE will convene at a least every year a meeting of all the participating countries together to review the implementation of the project, and address issues of regional coordination on both components.

Component 2 – Somalia Component

For Component 2, each country will have its own project implementation unit (PIU). In Somalia the existing PIU for SCALED-UP Project within the Ministry of Finance will fulfill World Bank fiduciary duties. Since the project is multi-sectoral in nature and involves several line Ministries (Finance, Commerce, Agriculture and Livestock, Quality Infrastructure Agencies, Central Bank, ZEP-RE), a steering committee will be established in all countries to oversee the project. This committee will meet every 6 months and will be supported by technical committees with staff from each line ministry to ensure the ownership and technical quality of the activities. ZEP-RE will attend the steering committee to ensure a strong link between the groups supported under Component 1 and the activities under Component 2.

2. Objective and Scope of Work

A. Objective of the Assignment

The DRIVE Liaison Officer at the Ministry of Finance will support the PIU in the overall implementation of the project to ensure that project activities are implemented in the most efficient and effective manner. Specifically, the focal person will act as the main interlocutor for the DRIVE project and is thus expected to maintain an overview of on-going activities supported by the Project and ensure their effective delivery.

B. Scope of work

1. Act as the PIU focal point for the DRIVE project activities, maintaining an overview of all DRIVE funded activities.
2. Prepare a drafting of DRIVE project annual work plans and, quarterly and annual progress reports, based on inputs from the beneficiary Ministries, Departments and Agencies and submit them to the PIU Coordinator.
3. Engaging project stakeholder management with a view to maintaining their buy-in and smooth implementation of project activities.
4. Lead initiatives geared toward enhancing the overall capacity and performance of the beneficiary institutions, by supporting preparation of staffing/training requests/developing capacity building plans, supporting an organizational reviews/realignment, development of key strategic plans etc.
5. Support drafting and quality assurance of all terms of references (ToRs)/concept notes for activities to be financed by the DRIVE Project.
6. Provide an additional layer of quality assurance of key deliverables provided by contracted consultants financed by the DRIVE Project.

7. Facilitate the coordination of different assignments undertaken by the project's various contractors, including between consultants, to ensure that activities undertaken are aligned and maximize synergies and are geared towards achieving project development objectives.
8. Facilitate and ensure the completion of contracted assignments financed by the project, ensuring timely and quality delivery in line with ToRs, and successful completion of key activities agreed in the DRIVE annual work plan.
9. Act as DRIVE liaison point for other WB projects that are complementary and related to the project including and contribute to collating any inputs needed while facilitating /participating in related consultations/missions.
10. Contribute the preparation of the Project Implementation Manual (PIM), ensuring that project implementation follows the stipulations of the PIM and in accordance with the World Bank Anti-Corruption Guidelines, which includes the requirement for application of the Anti-Corruption Guidelines to Drive activities
11. Support the preparation, production, and dissemination of success stories showcasing project impact and cultivating partnerships with the other development projects to catalyze action and amplify investment in the project's objectives.
12. Engaging with beneficiary institutions of the DRIVE project to support the implementation of project-financed activities and represent the PIU, when assigned by the Coordinator, on the DRIVE Steering Committee.
13. Participate and give updates at the weekly/monthly project management meetings on the overall engagement under the DRIVE project.
14. Brief the PIU Coordinator on capacity development progress being achieved;
15. Handle additional assignments as directed by the Project Coordinator that can cross-cut between the DRIVE project and SCALED-UP currently being implemented by the PIU the DRIVE Liaison Officer will work under.
16. The DRIVE Liaison Officer will also when necessary, provide direct support to the SCALED-UP. The level of support and the complementary work between DRIVE and the SCALED-UP will be determined by the PIU Project Coordinator.

3. Deliverables

1. Effective representation of the DRIVE Project on the project steering committee meetings, as well as in regional and government fora when assigned by the Project Coordinator
2. Comprehensive, consolidated and quality inputs to DRIVE project planning and reporting, including annual work plans, and progress reports.
3. Successful and timely delivery of activities in the DRIVE annual work plan by working closely with project beneficiary institutions and contractors.
4. Contribute to the preparation of Quality ToRs for items in the DRIVE annual work plan /activities.
5. Successful and timely dissemination of key information to project stakeholders.
6. Monthly progress reports to DRIVE Project Coordinator.
7. Quarterly Reports to the Project Coordinator. The quarterly reports should cover interventions and activities conducted in the reporting period.
8. End of activity reports and submit it to the Project Coordinator.
9. Other relevant reports that may be assigned by the Project Coordinator that may often be work and reporting related to the SCALED-UP currently implemented by the PIU that the DRIVE Liaison Officer will work under.

4. Qualifications and Experience

1. Master degree in Economics, Political Science, Public policy, Business administration, Finance, Public Administration, or International Development.
2. A minimum of at least 7 years of direct relevant experience including broad expertise in the coordination of projects in the public sector or private sector.
3. Good understanding of development projects.
4. Knowledge of the productive sector in Somalia, particularly in the livestock value chain
5. Project management experience is required.
6. Excellent written and oral communication skills – including the capacity to communicate complex and technical issues in simple terms to diverse stakeholders.
7. Experience in working in multi stakeholder project, including liaising with government entities, civil society organizations, local communities, and private sector.
8. Experience in working with donors and international organizations.
9. Experience in supporting capacity building and training is preferred.
10. Ability to work well under pressure and to meet tight deadlines, demonstrating a high level of motivation, confidence, integrity, and responsibility.
11. Excellent interpersonal skills, including the ability to work both independently and effectively in a team/task force setting.
12. Demonstrated ability to listen and integrate ideas from diverse views, create partnerships and collaborate with others, advocate, and influence, resolve conflicts constructively, and work effectively across boundaries.
13. Demonstrated ability to communicate effectively in English and Somali.

5. Reporting

The Liaison Officer will report to the DRIVE Project Coordinator and will work closely with the other members of the Project Implementation Unit (PIU) at the Ministry of Finance (MoF) and with the WB. The FP will also work in close collaboration with other Ministries, Departments, and Agencies – particularly those supported by the DRIVE project.

6. Duration:

The duration for the assignment is initially for one (1) year period with an extension based on project duration and the completion of a satisfactory 6-month probation period.

7. Inputs/facility provided by the Client

The client will provide office space with necessary furniture and other facilities such as internet and printing facility etc. to enable the consultant to perform day-to-day work. The Client shall also provide soft and hard copies of any existing relevant project management manuals if any on signing of the contract.