



FEDERAL REPUBLIC OF SOMALIA

Terms of Reference

DRIVE Project Focal Point for Somali Bureau of Standards

Type of appointment:	Consultant
Project:	De-Risking, Inclusion and Value Enhancement of Pastoral Economies Project (DRIVE-176517)
Duration:	12 months
Duty station:	Mogadishu, Somalia

1. Introduction

Somali Bureau of Standards (SoBS) was established by the Standards and Quality Control Act Law No. 27 in the year 2020. It has been given authority to control product quality and the safety of consumers. SoBS mandate covers standardization, metrology, and all conformity assessment activities; inspection testing, and certification. SoBS is governed by an inter-ministerial board.

2. The main objectives of Somali Bureau of Standards are:

- Establish robust quality infrastructure for Somalia (standards, metrology, accreditation and conformity assessment)
- Protect the safety of consumers from harmful and substandard products imported to Somalia.
- Promote export through standards harmonization.
- Support standardization of local production.
- Affiliating to the regional and international standard bodies and contribute to the efforts made in standard development.

3. Project Development Objective

The Project Development Objectives (PDO) of the DRIVE Project are to enhance pastoralists' access to financial services for drought risk mitigation, include them in the value chains, and facilitate the livestock trade in the Horn of Africa.

4. Description of the position

The project focal point is responsible for managing the project resources, including budget, teams, and other resources, to achieve project objectives within the expected quality, time, and budget. SOBS project focal point will be responsible for planning, implementing, stakeholder engagement, reporting and controlling large-scale quality infrastructure projects across the country within complex environmental and operation contexts. The SOBS program focal point will be responsible for developing concept notes, and implementation work plans; and monitoring and evaluating quality infrastructure programs for institutions to keep systems up-to-date and coordinate departments with the current and future organizational needs with emerging quality and technology standards.

5. Duties and responsibilities

- Responsible for the quality infrastructure program coordination across the country, concept design, implementation, and reporting requirements.
- Adapt and work DRIVE project implementation manual that are in line with the World Bank Anti-Corruption Guidelines, which includes the requirement for application of the Anti-Corruption Guidelines to drive quality infrastructure project activities
- Responsible for organizing and coordinating the stakeholder engagement meetings, consultations, workshops and capacity development initiatives both inside the country and regional based initiatives.
- Monitoring project progress and creating project status reports and create and maintain comprehensive project documentation, plans and reports
- Provide technical directions with concrete, measurable targets to SoBS staff on expected project outcomes.
- Establishing operating arrangements for financial management and accountability, including ensuring all supporting documents are maintained and an orderly filing system is in place.
- Coordinate and manage project schedules, resources, equipment and information in line with the project requirements, scope and objectives
- Assist the Director General with the preparation of procurement plan including goods, consulting, and non-consulting services consistent with procurement guidelines of the funding Development Partners and the specific provisions of the Grant Agreement.
- Coordinate other SOBS quality infrastructure program implementation including Pre-shipment Verification of Conformity (PVoC) and Product Conformity Assessment (PCA)
- Coordinate monitoring and evaluation activities of the project.
- Carry out other functions related to the project that will, from time to time, be agreed upon between the funding partner or with SoBs management
- Identification of value chain actors and solutions upgrading the value chain that require the use of standards

- Coordination between DRIVE implementers and the other standard quality projects including GIZ, Sweden, UNIDO and creation of synergies and avoiding duplications
- Training in geomapping of all the SBSs activities,
- Liaison with regional and state governments and onboarding them on the SOBs project activities
- Coordinate and undertake regular consultations to assess project implementation
- Develop and strengthen collaboration with Federal Government and the following Federal Member States of the Ministry of Livestock, Forestry and Range; SOBs at the Federal Member States, the project steering committees (PSCs), technical committee, development partners and other stakeholders to facilitate their understanding and support to the Drive Project program.
- Coordinate and work closely with ZEP-RE and their regional representative to implement component 1 and linkages with component 2.
- Coordinate and collaborate with Ministry of Trade and the Ministry of Livestock, Forestry and Range on issues on quality, standards, food security. Ensure policy coherence on standards, policies on livestock meat and livestock products.
- The focal point will also provide support to DRIVE in the following areas
 - Provide general implementation support of the DRIVE working closely with the other agencies and ZEP-RE regional representative to implement the project.
 - Coordinate the preparation, monitoring and reporting on the execution of the overall procurement plan of the project for the procurement of goods, consulting and non-consulting services consistent with procurement guidelines of the funding Development Partners and the specific provisions of the Grant Agreement;
 - Conduct the quality assurance of the activities delivered by the Somalia Bureau of Standards under DRIVE
 - Prepare the TORS and ensure technical guidance on the different components and activities
 - Undertake field visits to monitor implementation of the activities
 - Carry out other functions related to the project that will, from time to time, be agreed upon between the FGS and the World Bank Task Team.

The following Key Performance Indicators (KPIs) are part of the TORs.

- Ensure and monitor that there is progress on the indicators below:

	Baseline	Target
No. of NQI professionals trained on quality infrastructure using cross-border collaboration (in Somalia) (Number)	0.00	250.00
Number of testing for livestock products conducted by Somalia in line with international practice (Number)	0.00	100.00

- Work with the other beneficiaries to make sure that the development of the DRIVE project and implementation of component 2 is progressing;
- Ensure that the activities of SOBs for the DRIVE project is reaching all the groups including women, disable and isolated areas;
- Develop of lessons learned on both components

6. Deliverables

- Concept notes and ToRs
- Conducted in-depth stakeholder engagement, capacity development, consultations and workshops
- Implementation work plan
- Develop project reports (Monthly, Quarterly and Annually)
- Monitoring and evaluation framework of the quality infrastructure program (Log frame)
- Develop project status reports, staff capacity and project resource management
- Review of the quality of the deliverables and ensure that inputs are receive from all the units on the different policies.

7. Qualifications and competences

- Have a master's degree in social science and business administration with other qualifications in program management and coordination. Having program management certifications is added value.
- 8+ years of program management implementation, coordination, monitoring and evaluation and stakeholder engagement
- Experience with the implementation of World Bank grant operations and applied knowledge of World Bank fragile states and trust fund policies and procedures
- Track record of successful coordination with government and private sector stakeholders and with the international partners
- Readiness to work and travel in places of insecurity, under strict security directives
- Willingness to work in a multi-cultural environment and respond to tight deadlines continually
- Ability to work with people from different social and educational backgrounds
- Reputable person with good character, knowledge, skills, and proven capability in planning, development, and government policy formulation
- Someone with knowledge of Somalia generally and sensitivite to the underlying social, economic and cultural context in particular
- Demonstrated ability to lead a multi-disciplinary project management team, build effective working relations with colleagues and clients, and capable of working under pressure, with good experience in leadership and strategic management of project team at the national level
- Proven experience in Project Management, coordinating, cooperating, and negotiating with high-level Government officials, donor partners, and a multitude of local stakeholders

- A charismatic change agent - with extensive experience in context-specific - practical techniques for change management.
- Complete fluency and writing skills in Somali and English
- Knowledge of quality infrastructure, standards, certification

8. Specific knowledge, skills and competencies required

- Experience in Somalia or in similar contexts is highly desirable
- Sound understanding of Somali development needs and political environment
- Strong communication and interpersonal skills, and the ability to develop excellent relations with Somali counterparts and donor officials; and
- Ability to live, work, and travel in Somalia.

9. Duration of the position

The position contract will be one year with the possibility of extension based on performance satisfaction and budget availability.

10. Language:

Operationally fluent in English and Somali.

11. Reporting

The DRIVE Project Focal Point will report to the Director General of SOBs and will work closely with the focal point of MOCI, MOLFR, DRIVE PIU at the Ministry of Finance, and ZEP-Re which is implementing Component 1 of the project.