



FEDERAL GOVERNMENT OF SOMALIA
Ministry of Finance (MoF)
Somalia Crisis Recovery Project (SCRP)

Terms of Reference for Monitoring and Evaluation Specialist

Background to the Project

The proposed Somalia Crisis Recovery Project (SCRP, P173315) is a flood and disaster recovery, and reconstruction project financed by the World Bank to the Federal Ministry of Finance (MOF). It will support immediate and sustainable flood recovery and finance activities to mitigate future against shocks, by supporting: (a) immediate early floods recovery and service delivery restoration activities; (b) immediate support activities to respond and mitigate COVID 19; (c) medium-term rehabilitation of flood-impacted infrastructure, services and livelihoods; (d) elements of immediate and longer-term crisis preparedness and recovery; (e) detailed flood risk management plans, including both structural and non-structural flood risk management solutions for the country; and (f) support to enhance government performance and accountability and citizen engagement in service delivery.

The Deyr rains are seen in Somalia each year, usually lasting from September to November or December. In late October and November 2019, moderate to heavy rains caused substantial flooding in low-lying areas along the Shabelle and Juba rivers, resulting in several deaths and significant damage to infrastructure, crops, property, and livestock. The rains affected more than a half million people across 17 districts in ten regions in the three states of Jubaland, Hirshabelle, and Southwest - 370,000 people were displaced by flooding from their homes. Weeks of flooding destroyed physical, productive, and social service delivery infrastructure – with many roads turned into rivers and farmlands fully destroyed. Livestock was been lost and agricultural production impacted. In urban centres sewage and flood water mixed contaminating the shallow wells that provide drinking water.

In addition to flooding, future swarms of desert locusts have the potential to threaten food security. Heavy rains and wet soils have supported the uncontrolled development and spread of desert locusts across Somalia and much of East Africa. There is still a grave risk that current breeding and egg laying in Somaliland and Puntland will lead to fresh swarms moving south in the coming months to the flood-affected states in search of food. This will coincide with the new generation of swarms, further exacerbating food insecurity and presenting a massive food security threat in already vulnerable areas.

The proposed Project supports the immediate crisis recovery and longer-term resilience building against natural and manmade shocks in Somalia. The Project is a single, coordinated, and harmonized multi-sectoral approach to early and medium-term recovery and aims to address immediate impacts of the flood crisis, while gradually transitioning to recovery and building resilience against future shocks. The multi-sectoral approach provides a more integrated, holistic, and sustainable solution by combining interventions across multiple sectors to catalyse recovery of productive assets, food production, and livelihood systems as well harmonization of the interventions across sectors. The Project would retain a major focus on supporting immediate and medium-term floods recovery and, may to a limited extent, potentially offer solutions for longer-term resilience building solutions for the “Complex Triangular Crisis”



that Somalia currently faces – drought, floods, and conflict, all within the same time and space and most recently a devastating flood-related locust invasion. The project components include¹:

- *Component 1*: Immediate basic services and livelihood support for early recovery
- *Component 2*: Medium-term flood recovery
- *Component 3*: Longer-term disaster risk management and preparedness
- *Component 4*: Project Management
- *Component 5*: Contingency Emergency Response Component
- *Component 6*: Medium-term Sustainable Recovery and Resilience of Food Insecure Communities

Project Coverage and Duration

The Project primarily targets the three flood-affected states of Hirshabelle, South West, and Jubaland, while advancing a national approach to the locust response, longer-term resilience building, and the CERC (emergency COVID 19 activities). The financing instrument of the proposed Project is an IDA-based Investment Project Financing, with an operational life of four years. The Project's early recovery and locust preparedness activities will likely take six to twelve months to complete, while an overall four-year project duration is proposed to: (a) allow the completion of infrastructure activities to building-back-better standards; (b) allow time for the FGS-Federal Member State (FMS) project management arrangements to become functional, and (c) support longer-term resilience building and risk management within Government. The Project will follow a rigorous prioritization and sequencing exercise based on the needs identified in the FINA, to identify state-level annual investment plans. Due to the emergency nature of the Project and the need for quick impacts, the FGS has also identified priority activities for immediate, retroactive financing under the SCRP.

Project Roles and Responsibilities

The Project builds on existing institutional structures and aims to enhance the relationship between the FGS, FMS, and flood and drought affected communities, with an overarching objective to restore the legitimacy of the State and strengthen State-Citizen trust. The Project will promote coordination and cooperation both vertically and horizontally within Government and with communities. This is considered essential to mitigate any potential destabilizing risks and important to the process of strengthening state-citizen trust. The FGS will maintain a detailed Project Operations Manual (POM), which details roles and responsibilities for implementation and monitoring apparatus and the technical and operational decision-making process, while also disseminating and building the capacity of key actors to utilize the POM.

A Project Implementation Unit (PIU) is mapped to the Ministry of Finance and co-managed and co-staffed by a combination of MOF and MoPIED personnel. It will be responsible for project management, coordination and implementation support to the FMSs, including through the establishment of State Project Teams (SPT) that will serve as a state-level extension of the PIU to provide coordination and quality assurance. These tasks will include quality and process oversight, financial management, procurement, reporting and certification, contract management, M&E, and compliance with World Bank Group social and environmental safeguards and security management.

Implementing partners will be responsible for fine-tuning these plans at the community-level through risk and gender-sensitive consultations and planning. In coordination with the PIU, the implementing partner/s will work closely with the State Project Teams and relevant FMS technical Ministries,

¹ Annex 1, SCRP Results Framework



Departments and Agencies (MDAs) to ensure activity compliance with federal and state technical standards, as well as with the World Bank social and environmental safeguards standards and grievance redress requirements.

M&E Specialist Roles and Responsibilities

The M&E Specialist will be responsible for monitoring and the evaluation of the project progress of the Somalia Crisis Recovery Project (SCRCP): including leading development of M&E framework of each implementing partner that is engaging with the SCRCP project to ensure alignment with SCRCP's overarching results framework, coordinating closely with state project teams and ensuring regular and accurate reporting against relevant indicators in line with overarching SCRCP results framework and working closely with UNOPs to expedite the set up of the SCRCP MIS. Additionally, the M&E specialist will also work on formative and summative evaluations, case studies, surveys, and other assessments of SCRCP program activities. He/she will be responsible for the design, quality, development, and completion of all assessments, analytical reports, and evaluations required under the project. Specific responsibilities of the M&E Specialist will include:

Programmatic and Quality assurance

- Manage the M&E community of practice- COP (including all IPs), convene and chair regular meetings (minimum of once a month) and facilitate learning.
- Ensuring each implementing partners have adopted relevant indicators in line with overarching SCRCP results framework against which reporting is being regularly conducted.
- Actively participate in ToRs development for IPs and its engagement process to ensure the ToR and corresponding Contracts are in line with the result frame-work .
- Assess IP has capacity in M&E systems; ensure adequate feedback to/from the IP on data obtained from the M&E system; Conduct capacity building of the IPs through workshops and on the job trainings on monitoring, evaluation and reporting as required for IPs
- Conducting field monitoring and evaluations exercise as well as a periodic spot check to verify and track progress and identify any potential implementation problems and bottlenecks.
- Review and verify M&E findings and follow-up on implementation of the recommendations.
- Provide M&E trainings to the SPTs and implementing partners as required on result-based monitoring and result frame-work tracking
- Cultivate strategic M&E relationships and alliances with other WB projects and represent M&E activities in public and professional circles through meetings, conferences, and presentations

Reporting

- Review reports from SPTs, IPs, UN, service provider and the local contracts to ensure the status of the progress is inline with respective work-plans and action plan per the reporting period
- Prepare Monthly, quarterly, annual, and ad hoc programmatic progress project reports in liaising with relevant PIU, UN, IPs and other service providers.
- Produce Monitoring and Evaluations reports and any assessments, population-based surveys, and studies including the testing of the development hypotheses. For example,



- Generate analytical reports from the MIS for PIU, World Bank, Project teams and M&E Community of Practice, including RF progress, Value for Money analysis, GIS maps for projects, and summary highlights for communications;
- Ensure that the stakeholders engaged in the implementation of activities are following project M&E reporting templates and troubleshoot with them on data requirements when necessary;

Database/MIS

- Support establishment and finalization of existing MIS platform and ensure the system has monitoring, evaluation, analytical framework and reporting modules, which is coherent to the project development objectives and will generate data that allows for programme analysis and ensures that all wings of PIU of SCRP, IPs, Service providers and Contractors submit timely, regular and structured monitoring reports.
- Operationalize the MIS by providing the access and training to all PIU staff and relevant team member of IPs
- Maintain the MIS and review incoming data to ensure relevant and accurate data is entered into MIS (for quality and programmatic compliance); to analyze, and disseminate project information among the project stakeholders and public where applicable in a timely manner
- Provide quality control and data verification function for all data entered into the MIS platform, incorporate a feedback loop where required;
- Ensure that project data is; i) appropriately represented in internal (monthly, bi-annual and annual reports) and external reporting (public communication about project results and impact, and ii) of the use to independent evaluation;
- Lead production of qualitative and quantitative analytical reports (periodically as well on regular intervals like for World Bank missions etc) showing overall all and component wise progress by all stakeholders (PIU, STPs and IPs etc). The reports to compare component wise performance of each stakeholder against last report/mission/agreed action.

Communication and Other

- Support to ensure that all communication material, press and digital, include verified data prior to publication. Collaborate with the UNOPS Communications Team in the elaboration of projects communication and visibility strategy and implementation line that is in line with donors and UNOPS guidelines;
- Maintain constructive dialogue and technical exchange with field counterparts and technical staff of implementing partners as related to evaluations and knowledge management;
- Other responsibilities include assisting the PIU Management team with outreach and engagement with the private sector, universities, NGOs, the Government and other donors, as required.
- Any other tasks assigned by the supervisor to support the overall Management, Supervision, Monitoring and Evaluation of the implementation of the grants.



QUALIFICATIONS REQUIRED FOR EFFECTIVE PERFORMANCE

- a. **Education:** Master's degree in a development field, social science, economics, or relevant discipline.
- b. **Prior Work Experience:** Minimum of 10 years of progressively responsible professional experience in a performance monitoring and evaluation role with local and international development organization. Proven experience of MIS/GIS/Database (establishment, training and operationalization) is mandatory requirement for consideration for this position.
- c. **Job Knowledge:** Demonstrated ability in data analysis, project design, monitoring, and evaluation of development activities. Experience developing results frameworks, logical frameworks, or similar tools for project design is required. Experience developing and/or using performance management plans or similar tools is required. Demonstrated knowledge of and experience in monitoring and evaluating programs—including indicator development, study design, and data analysis—in multiple sectors. Experience using knowledge management software or database is highly desired. Experience managing grants or contracts is also highly desired.
- d. **Skills and Abilities:**
 - Excellent analytical skills and the ability to summarize disparate information in a clear and concise manner
 - Excellent research and data collection methodology skills
 - Ability to create organizational work plans based on higher-level goals
 - Strong organizational skills in order to balance competing priorities
 - Ability to work independently to efficiently meet deadlines
 - Strong interpersonal skills
 - Oral and written communication skills to deal effectively with mid and high level partner contacts, the government, and the local communities.
 - Ability to apply Government regulations, Project legal agreement and procedures to daily work requirements
 - Excellent computer skills, including word processing, spreadsheet programs and data base management
 - Experience in usage of geographical information system tools like GISIDA mapping, DA (digital atlas) and GPS (global positioning system) for establishing an accurate project mapping
 - Experience writing findings and recommendations in assessment or evaluation reports

Language Requirements

Excellent command of Somali and English language (oral and written)

Duration of Service

The candidate will be engaged initially in a 1-year contract appointment with an extension based on project duration (4 years), and the completion of a satisfactory 6-month probation period.

Reporting Obligations

The M&E Specialist will report to PIU Operation Manager, the consultant will go through performance review twice a year ((mid-term and annual).

**Duty Station**

Mogadishu, with field visits as necessary

Conflict of Interest

The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than consulting services that would not give rise to a conflict of interest) resulting from or closely related to the Consulting Services for the preparation or implementation of the SCRP Project.

In line with the SCRP requirements, the PIU seeks to establish gender parity. Women are particularly encouraged to apply.